

OTE 86-5027  
1 July 1986

MEMORANDUM FOR: Director of Logistics

FROM:

Director of Training and Education

SUBJECT: Request to Lease Parking in Vicinity  
of Chamber of Commerce Building

1. I request that you authorize Real Estate and Construction Division to lease the current satellite parking lot at the Chamber of Commerce Building for a month beginning 7 July 1986.

2. The current satellite lot was leased by the contractor to provide parking during the construction of the hotel on this compound. The lease on the lot was to expire when the construction was completed. According to the contractor, that date is 3 July. However, the parking arms that will be used to control access to the compound will not be available for two to three weeks. Technically, parking on the compound will be available on 7 July. However, the increased number of students requiring parking, the number of people coming to this building every day, and the number of construction workers parking in the vicinity -- coupled with our inability to ensure equitable parking until the arms are installed -- severely impact our ability to fulfill our training mission under this situation.

3. Under the expenditure authority contained in the CIA Act of 1949, as amended, we request the leasing of the additional parking on a temporary basis. I have reviewed this situation and have determined that without this additional parking, the personnel and mission of the Office of Training and Education will be significantly impaired.